



# Accommodation Booking & Cancellation Policy

# 1. RESERVATION PROCESS

Reservations should be made in advance to ensure availability.

Non-reducible duration of reservations: from the 8<sup>th</sup> of June to the 13<sup>th</sup> of June. Mandatory payment of 5 daily participation fees per participant.

- Arrival from the 7<sup>th</sup> to the 8<sup>th</sup> of June = standard package.
- Arrival before or after = special rules:
  - Possible with the special package: 160€ per participant and per day, subject to accommodation availability
  - Applicable for the full overnight stay or early check-in or late check-out
  - Additional booking must be made no later than 30 days before the event.

#### 2. CANCELLATION POLICY

Cancellations must be made before the 25<sup>th</sup> of April.

Late cancellations or no-shows of a complete Team may result in the loss of the 5 000€ deposit, according to FISU rules.

In case of partial cancellation from 1 to 2 participants:

- 50% of the fees are refunded until D-1 month.
- No refund after D-1 month.
- No refund over 2 no-shows

The rules will apply for every no-show regardless of the reason (injury, VISA denied, flight cancellation/delay...).

### 3. CHECK-IN AND CHECK-OUT INFO

Check-in time is at 2:00 pm on the day of arrival and check-out is at 11:00 am on the day of departure.

Early check-in or late check-out requests are subject to availability and may incur additional charges.



# 4. PAYMENT AND BILLING

Besides the booking of the room and the breakfast, including in the daily participation fees, everything else is at the expense of the participants. (other beverage or food, extra room/space booking, laundry...).

### 5. OCCUPANCY AND GUEST POLICY

- The maximum occupancy for each room is 2 (twin rooms).
- A single room is payable only for the head of delegation accompanying one or two teams.
- Rooms will be allocated according to the following rules:
  - o Separation of staff and students
  - o Separation of men and women
  - o Head of delegation (one or two teams) in a single room
- Additional guest or extra official: Special package 160€ (subject to accommodation availability).

### 6. SMOKING AND PETS

- All rooms are non-smoking. Smoking is only allowed in designated smoking areas.
- No pets are allowed.

### 7. DAMAGES AND LIABILITIES

- Guests are responsible for any damages caused to the room or hotel property during their stay.
- The hotel is not liable for any loss or theft of personal belongings.
- The organizing committee will ask for a caution of 2000€ per team to repair possible damages caused during the stay.

### 8. NOISE AND BEHAVIOR

- Guests are expected to respect the quiet enjoyment of other guests.
- Excessive noise or disruptive behavior may result in eviction without a refund.

#### 9. OCCUPANCY SAFETY AND SECURITY

- Guests should adhere to all safety and security guidelines the hotel provides.
- The hotel is not responsible for any accidents, injuries, or losses that occur on its premises.